

# BYLAWS OF THE INTERFRATERNITY COUNCIL

Cornell University  
Ithaca, New York

## ARTICLE I Officer Duties

### **President**

Primary Duties:

- Oversee all other Executive Board members and their projects.
- Run Executive Board and Interfraternity Council meetings.
- Ensure Greek representation in all campus activities through attending meetings and networking.
- Sit on the Fraternity and Sorority Advisory Council, Anti-Hazing Committee, AIFC, Slope Day Committee, and many other task forces that are established as needed by the University.
- Report updates on the Greek System to the Trustees once a year.
- Manage Social Policy.

### **Executive Vice President**

Primary Duties:

- Chair the Student Anti-Hazing Committee.
- Plan Spring Greek Awards Ceremony with Panhellenic/MGLC.
- Work with Panhellenic/MGLC to plan Delta Series events for New Members.
- Assist the President in his duties and act as President if necessary.
- Stand in for VP Judicial when his house is summoned by the judicial committee.
- Sit on A.D. White Leadership Conference Steering Committee.

### **Vice President of Judicial**

Primary Duties:

- Organize and chair judicial board.
- Outlined in further detail in IFC Judicial By-laws.

### **Vice President of Recruitment**

Primary Duties:

- Run Formal Spring/Fall Recruitment periods.
- Create/Run Info Sessions for the Greek System.
- Liaison for Rush Chairs and Campus on Specific Recruitment Concerns.
- Organize freshman recruitment information publication.

### **Vice President of Programming:**

Primary Duties:

- Organize and chair Greek Week committee.
- Collect money/organizing/managing/publicity for Greek week.

### **Vice President of Finance**

Primary Duties:

- Revise and updating the budget for the IFC.
- Oversee all expenditures by the council.
- Facilitate payment for chapters who fall behind in their dues payments.
- Apply for byline funding.
- Organize Homecoming activities.

### **Vice President of University and Community Relations**

Primary Duties:

- Organize Collegetown Cleanup and Blood Drive each semester.
- Sit on Collegetown Neighborhood Council and Campus Community Coalition.
- Sit on student assembly when required of IFC.
- Sit on University Committees in which a Greek representative would be beneficial to the Greek community.
- Coordinate philanthropy for IFC events.
- Administer Adopt-A-Block program.

### **Vice President of Communications**

Primary Duties:

- Take minutes at all Council and Executive Board meetings.
- Maintain, update, and post relevant information to IFC website.
- Publish weekly press releases and maintain local media relations.
- Plan fall Faculty Appreciation Ceremony with Panhellenic/MGLC.
- Take attendance at council meetings.
- Act as parliamentarian, specifically during voting and election procedures.