



Cornell University

**FRATERNITY AND SORORITY
LEADER'S HANDBOOK**

**Cornell University
Fraternity & Sorority Affairs
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Office of Fraternity and Sorority Affairs

VISION

- To promote learning through self-governance, leadership, and service

MISSION

- To work collectively to achieve our goals and to foster a positive relationship among students, faculty, staff, and alumni/ae
- To afford students practical experience in organizational leadership and facility management
- To provide a safe and pleasant physical environment that supports learning
- To celebrate and respect differences in our community
- To encourage support for community standards, self-governance, and social responsibility

SERVICES

Leadership Development and Educational Programming

- Oversee chapter goal setting and evaluate chapter implementation of the strategic plan
- Launch Residential Initiative in the Greek community: Creating Chapters of Excellence Model
- Plan and implement training and leadership seminars for student officers, new members, and general membership
- Promote community service within the system-conduct ~40,000 hours annually, raise ~\$130,000 for charity
- Plan and implement Delta Series for new members
- Oversee judicial process for chapter violations (40-60 cases resolved each year)

Advisement

- Assist chapters in integrating the academic and co-curricular aspects of fraternity and sorority life
- Advise IFC, MGLC, and PA in governing the fraternity and sorority system
- Advise over 60 chapters, which include 30% of the student population (~3,500 students); 54 chapters housing ~1,500 students, over 500 are housed in the 16 University-owned properties

Database Management

- Maintain database and report on chapter grade ranking and new member class grades
- Maintain rosters and signed anti-hazing contracts for each new member
- Oversee chapter compliance with liability insurance requirements, certificate of compliance deadlines, and annual occupancy rating
- Maintain housing contracts and keys for each resident living in a University-owned Greek facility

Event Management

- Co-coordinate recruitment activities for over 1,000 students annually
- Register 15 social events weekly
- Co-coordinate events such as Homecoming, Faculty Reception, A.D. White Leadership Conference, Awards Ceremony

External Relations

- Serve as liaison to chapters' house corporation boards, alumni advisory boards, and national organizations
- Raise funds for overall Greek-life initiatives and facilitate chapter-building campaigns
- Serve as liaison to Alumni Interfraternity Council and Alumnae Panhellenic Advisory Council
- Coordinate Fraternity and Sorority Advisory Council meetings
- Host alumni outreach campaigns such as regional and campus visit meetings

Facility/Financial

- Coordinate facility maintenance and fire-safety inspections of University-owned properties
- Assist student leaders in financial management of University-owned properties
- Oversee coordination and implementation of major renovations to University-owned properties
- Facilitate building campaigns for private and University-owned houses

STAFF

Suzy Nelson - Associate Dean of Students

538 WSH - Phone: 255-5430 - e-mail: smn7@cornell.edu

General responsibilities include: * Coordinate, integrate, and manage all university resources (facilities, finances and public affairs) and activities to support coherent programs for Fraternity and Sorority Affairs * Coordinate and support the Fraternity and Sorority Advisory Council * Co-Chair the Creating Chapters of Excellence Programming Council * Develop and implement strategies for crisis intervention and chapter management * Receive, investigate and resolve judicial complaints against chapters * Oversee the coordination and implementation of training, planning and program development

Patty Case - Executive Staff Assistant

540 WSH - Phone: 255-4617 - e-mail: pac25@cornell.edu

General responsibilities include: * Assist Associate Dean in administering Fraternity and Sorority Affairs Office and in integrating the program functions * Provide administrative support for Fraternity and Sorority Advisory Council * Coordinate schedules, travel, and events * Provide support for the judicial system * Manage departmental budget * Assist with gift reconciliation and prospect files, Dyson Scholarships, and the Annual Report

Lennon Jackson - Assistant Dean

537 WSH - Phone: 255-3346 - e-mail: lnb23@cornell.edu

General responsibilities include: * Advise Panhellenic Association and the Multicultural Greek Letter Council * Conduct chapter leadership and officer training retreats and consultations * Manage council budgets * Develop, implement, and evaluate chapter programming * Advise social planning * Advise chapter officers * Cultivate student support and leadership for the fraternity and sorority community

Brian Strahine - Assistant Dean

536 WSH - Phone: 255-2910 - e-mail: bss22@cornell.edu

General responsibilities include: * Advise Interfraternity Council and Order of Omega Society * Conduct chapter leadership and officer training retreats and consultations * Develop, implement, and evaluate chapter programming * Advise chapter officers * Cultivate student support and leadership for the fraternity and sorority community

J. Martin Kelly - Facilities Consultant

532 WSH - Phone: 254-4819 - e-mail: jmk24@cornell.edu

General responsibilities include: * Assist alumni with establishing facility priorities and long range facility plan * Coordinate life-safety inspections * Conduct maintenance inspections * Train alumni and chapter officers in facility management * Serve as liaison to Facilities Management

Leader's Handbook

Dale Williams – Assistant Dean, Facilities and Financial Management

535 WSH - Phone: 254-5014 - e-mail: dlw5@cornell.edu

General responsibilities include: * Train alumni and undergraduate officers in financial management
* Develop long-term facility/financial plans and assist alumni with implementation * Provide budget development and support to University-owned chapters * Review and analyze chapter financial status and make policy recommendations * Maintain data and documents related to rosters, student room contracts, grades, financial reports, and housing policy * Coordinate capital projects for University-owned chapters. * Oversee facility project coordination in University-owned properties

Administrative Assistant

541 WSH - Phone: 255-2310

General responsibilities include: * Provide professional reception and assistance to visitors and callers * Provide clerical and administrative support * Assist with chapter social registration process * Maintain database on chapter facts and requirements, including compliance with local and state housing codes and insurance

Lisa Blockus - Director, Creating Chapters of Excellence Program

539 WSH - Phone 255-7175 - e-mail: lmb57@cornell.edu

General responsibilities include: Work with the nine pilot chapters to: * Develop training programs in the areas of new member education, chapter relations, recruitment, and officer training and transition * Serve as a member of the Creating Chapters of Excellence Programming Council dedicated to fostering cultural, intellectual, recreational, service, professional and leadership development among participating organizations * Assess chapter needs and coordinate programs and services accordingly; evaluate programs with the Associate Dean of Students * Build a strong network of mentors for each chapter and communicate effectively with alumni, faculty advisor, staff, and national officers

Marrie Neumer - Assistant Director of External Relations

533 WSH - Phone: 255-3208 - e-mail: mn58@cornell.edu

General responsibilities include: * Serve as liaison between Fraternity and Sorority Affairs and Greek alumni and colleagues in the Division of Alumni Affairs and Development
* Provide support to Greek alumni, alumni corporation boards, Alumni Interfraternity Council, Alumnae Panhellenic Association, and the Fraternity and Sorority Advisory Council * Support recruitment and training of alumni volunteers for Fraternity and Sorority Advisory Council and chapters

Gretchen Orscheidt - Director of External Relations

311 Day Hall - 255-8096 - e-mail: gao3@cornell.edu

General responsibilities include: * Oversee alumni affairs and development activities for the Division of Student & Academic Services, including capital campaign planning and support and alumni outreach and training

GOVERNING BODIES

The Interfraternity Council (IFC), Multicultural Greek Letter Council (MGLC) and the Panhellenic Association (PA) compose the Cornell University Fraternity and Sorority governing system. Each has a separate constitution and recruitment procedure. A person must be a member of a fraternity or sorority to be involved with any of these three organizations.

Interfraternity Council

The Interfraternity Council aims to promote leadership, brotherhood, scholarship, integrity, and self-governance, and set goals and guidelines to promote a system that will serve all our chapters.

Multicultural Greek Letter Council

The governing body for fraternities and sororities represents culturally-based Greek-letter organizations whose membership includes historically African American, historically Latino/a, and Asian-interest Greek-letter organizations. MGLC seeks to support the activities of its diverse members.

Panhellenic Association

The mission of the Panhellenic Association is to foster a supportive environment which values scholarship, service and personal growth through a unified sisterhood.

RECOGNITION

At the beginning of each semester, each chapter and governing body needs to register their organization in accordance with the ***Cornell University Recognition Policy for Fraternities and Sororities***. The following need to be submitted within three weeks of the fall and spring semesters to the Office of Fraternity & Sorority Affairs:

- Membership Roster
- Associate/New Member/Pledge Registration Form (within 48 hours of accepting a bid)
- Complete Chapter Facts
- Signed Social Policy Agreement
- Chapter Goals and Annual Review (fall and spring respectively)
- Certificate of Liability Insurance that states amount and indicates Cornell University as an additional insured
- Evidence of Compliance with all local and State housing codes and rating of public assembly

THE NATIONAL INTERFRATERNITY CONFERENCE (NIC)

Founded in 1909, the National Interfraternity Conference is an association of men's national social fraternities. The Conference meets annually with one delegate representing each of the member organizations. The purpose of the National Interfraternity Conference, according to its constitution, is "the discussion of questions of mutual interest and the presenting to the fraternities represented of such recommendations as the Conference shall deem wise, it being understood that the function of such Conference shall be purely advisory."

The Conference operates a central office at: 3901 W. 86th Street #380
Indianapolis, IN 46268
(317) 872-3304

The office serves as a clearinghouse of information, reports, opinion statements, and data on fraternity affiliation. It publishes the Annual Yearbook, Interchange, and Campus Commentary.

THE NATIONAL PANHELLENIC CONFERENCE (NPC)

The National Panhellenic Conference was founded in 1902. Historically, the Conference was organized to preserve the individual constitutions of the Conference members. The NPC is a conference, not a congress; it enacts no legislation except for the conduct of its annual meeting. The Conference serves primarily in an advisory capacity and as a final court of appeal for college Panhellenics. It operates under the guide of the Unanimous Agreements, including the Panhellenic Creed, Panhellenic Compact, Standards of Ethical Conduct, Agreement on Questionnaires and Constitutions, and the NPC Declaration of Freedom.

The NPC operates a central office at: 3901 W. 86th Street, Suite 285
Indianapolis, IN 46268
(317) 872-3185

THE NATIONAL PAN-HELLENIC COUNCIL (NPHC)

The National Pan-Hellenic Council was organized in May 1930 at Howard University. The charter members were: Kappa Alpha Psi and Omega Psi Phi fraternities; and Alpha Kappa Alpha, Delta Sigma Theta, and Zeta Phi Beta sororities. The stated purpose of the organization is unanimity of thought and action, and to consider problems of mutual interest to its member organizations.

In 1934, Alpha Phi Alpha and Phi Beta Sigma fraternities joined the Council, and, in 1937, Sigma Gamma Rho completed the list of member organizations of the National Pan-Hellenic Council. Early in 1937, the organization was incorporated under the laws of the State of Illinois and became known as "The National Pan-Hellenic Council, Inc."

The NPHC operates a central office at: 108 Memorial Hall West
Bloomington, IN 47405
(812) 855-8820

FAMOUS GREEKS

U.S. Presidents Who Are/Were Fraternity Members

George Bush
Ronald Reagan
Gerald Ford
John F. Kennedy
Dwight D. Eisenhower
Harry Truman
Franklin D. Roosevelt
Calvin Coolidge
Warren G. Harding
Woodrow Wilson
William Howard Taft
Theodore Roosevelt

In addition, 17 U.S. vice presidents were fraternity members

William McKinley
Benjamin Harrison
Grover Cleveland
Chester Arthur
James Garfield
Rutherford B. Hayes
Franklin Pierce
Martin Van Buren
James Polk
John Quincy Adams
Thomas Jefferson
John Adams

Famous Fraternity Members

Neil Armstrong, astronaut and author
Dr. Benjamin Spock, pediatrician
Derek Bok, president, Harvard University
Tom Bradley, past Mayor of Los Angeles
William Brennan, Supreme Court Justice
Bill Cosby, comedian, author
Marlo Thomas, actress, author
David Dinkins, past Mayor of New York City
Malcolm Forbes, Chairman, Forbes Magazine
Harrison Ford, actor
Henry Ford II, former chairman, Ford Motor Company
George Gallup, opinion researcher
Frank Gifford, ABC sportscaster
Lee Iacocca, President, Chrysler
Jesse Jackson, chair, Rainbow Coalition
John Jakes, author
Michael Jordan, basketball player
Stan Jones, talk show host
Daniel Krumm, CEO, Maytag Corporation
David Letterman, television show host
Vincent Price, actor
Orville Redenbacher, popcorn king
Wally Schirrs, astronaut
Mike Schmidt, baseball player
Paul Simon & Art Garfunkel, singers
Mark Spitz, Olympic swimming champion
Peter Ueberroth, baseball
Kurt Vonnegut, author
Tom Watson, professional golfer
Douglas Wilder, past Governor of Virginia

Famous Sorority Members

Maya Angelo, poet and author
Ruth Badar-Ginsberg, Supreme Court Justice
Ingrid Bergman, actress
Pearl Buck, author
Carol Burnett, actress
Lynne Cheney, Chairperson
Elizabeth Dole, CEO, American Red Cross
Roberta Flack, singer
Phyllis George, actress
Goldie Hawn, actress
Star Jones, talk show host
Kate Jackson, actress
Nancy Kassenbaum, political leader
Patti Labelle, singer
Carol Lawrence, actress
Cloris Leachman, actress
Joan Lunden, actress
Ann Margaret, actress
Sandra Day O'Conner, Supreme Court Justice
Georgia O'Keaffe, artist
Jane Pauley, newscaster
Pat Schroeder, Senator
Gail Sheehay, author
Dinah Shore, actress
Maxine Waters, House of Representatives
Terry Utley, 1982 Miss America
Dionne Warwick, singer
Joanne Woodward, actress