



Cornell University

**FRATERNITY & SORORITY
SOCIAL RESPONSIBILITY GUIDE**

**Cornell University
Fraternity & Sorority Affairs
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Section 1

***SOCIAL RESPONSIBILITY
GUIDELINES***

**FRATERNITY AND SORORITY
SOCIAL RESPONSIBILITY GUIDELINES**

The *Fraternity and Sorority Social Responsibility Guidelines* are an educational document intended to guide individual fraternities and sororities in maintaining recognition under Cornell University's Recognition Policy and to suggest risk management practices for social events hosted by independent fraternities and sororities.

As set forth in the *Cornell University Recognition Policy for Fraternities and Sororities*, the Recognition Policy is not intended in any way to alter the legal relationship between Cornell University and fraternities and sororities. Each fraternity and sorority is, and remains, an independent legal entity responsible for its own actions and for meeting its own legal duties and obligations.

The Cornell Interfraternity Council (IFC), Multicultural Greek Letter Council (MGLC), and Panhellenic Association (PA), in implementation of *The Fraternity and Sorority Strategic Plan*, adopt the following guidelines with respect to social gatherings.

I. PURPOSE

- To reduce the risk incurred by chapter officers, chapter members, and volunteers when the chapter provides alcohol to members and guests.
- To maintain compliance with the *Fraternity and Sorority Strategic Plan*, University policies, and all inter/national policies.
- To improve the system's relationship with the rest of the student body, the University administration, the inter/national governing bodies, Ithaca community, and its law enforcement agencies.
- To reduce the social liability risk for independent chapters recognized by Cornell.
- To stabilize or reduce insurance rates by reducing the likelihood of accidents.
- To affirm the system's tradition of and commitment to responsible and innovative self-government.

Since each of the above goals relies on responsible actions by members of individual chapters, Greek organizations must adopt social responsibility guidelines.

II. BASIC OVERVIEW

The possession, use, and/or consumption of alcoholic beverages during an official fraternity event, or in any situation sponsored or endorsed by the chapter, must be in compliance with any and all applicable laws and regulations of the state, county, city, university and inter/national organization. Fraternities and sororities are expected to conduct their activities in the spirit of social responsibility embodied in this document. The fraternity and sorority system supports a third-party catering policy for invite events, where alcohol is served and a Bring-Your-Own-Beverage policy for private, smaller functions. Activities not specifically covered by this resolution, but which are in violation of its intent, will be subject to review by the Greek Judicial Board.

III. POLICY

Fraternalities and sororities must conduct their functions according to the set of guidelines listed below.

A. Types of functions permitted:

If permitted by the chapter's inter/national governing body, a fraternity or sorority may host the following types of events:

1. **Invite parties.** All invite parties must be catered, where non-members are in attendance and capacity for these events must stay within fire code capacity of the facility.
2. **Small or member-guest parties.** A single host chapter has an event where each chapter member invites one guest (i.e. a date night or formal). These events may utilize a third party caterer or be hosted as BYOB functions.
3. **Mixers.** Panhellenic organizations are **not allowed to co-sponsor/attend “mixers”** in fraternity facilities. However, Panhellenic chapters may co-sponsor non-alcoholic social events in fraternity facilities, if permitted by their Inter/national organization (see page 17).
4. **Non-alcoholic events.** Non-alcoholic functions that include guests with Cornell University or college identification, or guests without Cornell University identification who are signed in by a Cornell student. Chapters hosting a non-alcoholic social event should implement an identification check-in system.
5. **Events with live music.** Events that feature a live performer. These events may require increased liability coverage, approvals from local authorities, and additional planning.
6. **Afterhours events.** Non-alcoholic functions held after 1 AM until 4 AM. Chapters hosting an afterhours event should implement an identification check-in system.
7. **Bring Your Own Beverage (BYOB) events.** A chapter event that is private, members-only, or where one guest is invited per member. Guests over the age of 21 may bring his/her own alcoholic beverages.

B. Alcohol-related events:

1. Catered Events

- a. A liquor license and special event permit from the NYS Liquor Authority is required whenever alcohol is served. Failure to obtain both license and permit may result in the insurance coverage being voided.
- b. New York State requires a Special Event Permit, which the chapter's landlord will need to sign. Therefore, planning in advance is critical for successfully hosting a catered invite event. Along with the Special Event Permit, the chapter must submit to the State Liquor Authority a security plan to be approved by a licensed, insured, CUPD approved security company that have been contracted to work the event. This plan must include:
 1. Diagram with location of exits, main entrance with ID station, bar location/drinking area, food and non-alcoholic beverage set-up, security posts, and exact number of sober monitors.
 2. Relief plan to cover posts for sober monitors during breaks and description of identifiers for sober monitors.
 3. Typed, alphabetical guest list.
 4. Operating permit and occupancy permit for facility.
- c. When contracting with a caterer, it is highly recommended that chapters collect a certificate of insurance for all applicable coverage. This includes insurance coverage for liquor liability, general liability, workers compensation, etc.
- d. It is also recommended that chapters be named as additional insured in the catering contract.
- e. Overall, it is strongly recommended that chapters consult with their legal counsel when contracting a caterer.

2. Bring-Your-Own-Beverage (BYOB) Events

- a. Bring Your Own Beverage (BYOB) events are defined as small, private, members or members and one guest, where those of legal drinking age are permitted to bring their own alcoholic beverage to the event.

- b. Provided that the Inter/national organization permits, BYOB events may be held for the following types of gatherings:
 - 1. Members only (includes alumni)
 - 2. Members and parents
 - 3. A date night, where the member invites *one* guest.
- c. Guests who are 21 years or older may bring their own alcoholic beverage (one six-pack of prepackaged alcohol or one 750 ml bottle of wine or champagne).
- d. As with catered events, the chapter must provide non-alcoholic beverages and food for all guests.
- e. The chapter must also maintain a typed guest list that delineates the age of guests and clearly identifies those guests of legal drinking age.
- f. BYOB events do not replace catered events. Chapters hosting invite events, where they will exceed the 1:1 ratio of members to guests, and where alcohol will be sold or distributed, must utilize the services of a third-party caterer.

C. Registering and Advertising Events

- 1. Before registering an event
 - a. The chapter must register their organization with the Office of Fraternity and Sorority Affairs at www.rso.cornell.edu/fsa/FSCharter.
 - b. The chapter must have adequate insurance coverage (1 million dollars of primary liability coverage for each occurrence; general aggregate coverage of at least 2 million dollars; and Cornell shall be listed as additional named insured).
 - c. The chapter must be in good judicial standing.
 - d. The chapter must have a current Use Permit/Occupancy Rating and Certificate of Compliance (if applicable). Chapter compliance status can be checked at www.rso.cornell.edu/fsa/index.
- 2. Registering catered events with alcohol
 - a. In order to host a **catered social event** with alcohol at a fraternity facility, the sponsor, co-sponsor, and provider of the premises must register the event with the Office of Fraternity and Sorority Affairs at least **four (4) weeks prior to the date of the event**. No exceptions will

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be made to this deadline. At the time of registering the event (Wednesday by 4:00 PM four weeks prior to the date of the event). Chapters must register online at www.rso.cornell.edu/fsa/FSAevent.

- b. Chapters must obtain a special event permit and liquor license as required by the State Liquor Authority (see page 6).
 - c. Chapters must submit their request for a noise permit to the City of Ithaca at least **one week in advance**, in order to receive consideration for approval from the Mayor's office.
3. Registering BYOB events –
- a. BYOB events must be registered with the OFSA **one (1) week** prior to the event (Wednesday by 4:00 PM for an event on the following Wednesday; Thursday by 4:00 PM for an event on the following Thursday; and Friday by 4:00 PM for an event on the following weekend).
 - b. Chapters must attend BYOB training before registering a BYOB event.
4. Registering events without alcohol –
- a. Non-alcoholic events must be registered with the OFSA **one (1) week** prior to the event (Wednesday by 4:00 PM for an event on the following Wednesday; Thursday by 4:00 PM for an event on the following Thursday; and Friday by 4:00 PM for an event on the following weekend).
 - b. Afterhours must be registered with the OFSA **one (1) week** prior to the event. All afterhours events must be non-alcoholic and must be in compliance with the chapter's inter/national policies.
 - c. **Charity fundraising** events must be non-alcoholic. No chapter may co-sponsor an event with an alcohol distributor, charitable organization or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold or otherwise provided to those present (FIPG Policy, p. 10).
5. Registering off-campus events –
- Off-campus events are not registered through the OFSA; however, all Greek policies, inter/national and University policies apply at **ALL** chapter-sponsored events.
6. The only undergraduate organizations that may register events with alcohol in Greek facilities are fraternities and sororities recognized by IFC, MGLC or PA.

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7. No event may be held prior to the first day of classes or after the Monday following the last day of classes. Social events with alcohol cannot be scheduled until the day after bid day.
8. Open social events with alcohol are prohibited.
 - a. Every individual attending an alcohol-related social function **must have an invitation**; the invitation must be checked upon admittance to the event and the name of the person must appear on a defined guest list.
9. Open parties are defined as:
 - An alcoholic social function to which non-members are invited by a blanket or open invitation, expressed, or implied;
 - A social function to which non-members are invited through advertising or publicity, including signs, posters, billboards, handouts, and the use of newspapers, radio, or television.
10. Advertising events.
 - a. Advertising for events with alcohol is not permitted.
 - b. Advertising for non-alcoholic events may not include mass advertising via e-mail.

D. Rental of Chapter Property to Greek-Letter Organizations

1. If permitted by the inter/national governing body, a Greek chapter may rent another Greek facility. The sponsor of the event and the provider of premises must both submit an event registration form to the Office of Fraternity and Sorority Affairs. Chapters renting a Greek facility must attach a copy of a signed rental agreement to the event registration form.
2. Registered non-Greek undergraduate organizations do not have social host liability coverage and cannot co-sponsor or sponsor events with alcohol in fraternity facilities.
3. Greek organizations are strongly advised to consult with their inter/national headquarters' attorney and insurance professionals to ensure that appropriate risk transfer measures are in place for any use and/or rental of property. Further, chapters should be aware that willful violations of the law may negate the transfer of the risk of an event.

E. Monitoring Events

1. Functions should not become overcrowded to the point where safety is a concern, nor should an event continue so late that mechanisms for managing the event deteriorate. Chapters must adhere to local occupancy codes and invite policies. No chapter may exceed the legal capacity of its facility. Registered alcoholic social functions must end at 1 AM. Registered non-alcohol events end at 4 AM.
2. Chapters must handle complaints from neighbors and police in a courteous and responsible manner.
3. Individuals who appear intoxicated should not be allowed to drive nor should chapter members attempt to transport intoxicated individuals. Chapters should contact 911 immediately if individuals appear severely intoxicated and/or impaired.
4. When hosting events with alcohol, chapters must have a typed guest list at the door prior to the event.
5. Fraternities and sororities should deny admittance and/or alcohol to individuals who are likely to be irresponsible in their use of alcohol and/or over whom the fraternity/sorority cannot exercise reasonable control. This includes individuals who are intoxicated to the point of drunkenness or who exhibit reckless behavior.
6. Sober Monitors
 - a. **For alcohol-related functions**, fraternities and sororities should provide sober monitors who will not drink, and who will monitor the activities of both members and guests, with the objective of promoting compliance with these guidelines and NYS law.
 - b. **For catered and non-alcoholic events**, a minimum of FIVE (5) responsible monitors per 200 guests (add 2 for every 50 guests) is recommended per event. A list of the names of the monitors should be located in clear view at the main entrance of the function and at all drinking stations.
 - c. **For BYOB events**, there should be one (1) sober monitor per twenty (20) guests.
 - d. These monitors shall:
 1. Monitor both inside and outside the designated drinking area.

2. Monitor the designated serving area to encourage and undertake reasonable efforts to prevent overcrowding and underage drinking. This room should never exceed legal capacity.
3. Confirm guests entering the event with the typed event guest list. It is further required that monitors deny admittance to those who are not on the guest list. Exceptions shall be alumni and parents.
4. Assist the caterer in his/her responsibility to check identification of members and guests and reject questionable identification. Monitors should ensure that individuals who are 21 years of age or older are clearly marked.
5. Post signs at locations where ID is being checked informing those entering that:
 - New York Law prohibits the consumption and service of alcoholic beverages to persons under the age of 21.
 - That non-alcoholic beverages and food are available (and location).
6. Stop those leaving the party from taking any open containers with them.
7. Prohibit public urination.
8. Mediate altercations and fights by contacting security and/or IPD/campus police.
9. Prior to party, secure all areas of the property that are off limits to guests (i.e. upstairs, weight rooms, kitchen, etc.), while respecting all fire code regulations. Chapters may need additional monitors posted at these areas through the duration of the social event.

F. Service of Alcohol & Food

1. **No alcoholic beverages may be purchased through the chapter treasury**, nor may alcohol for members or guests be purchased by any member in the name of or on behalf of the chapter (i.e. chapter funds may not be used to buy alcohol). If a common container (i.e. kegs, cases) is to be present in the chapter house or at a chapter function, it is to be administered by a licensed bartender.
2. No alcohol shall be present at any recruitment or pledge function. (i.e. no “bid-day” parties). Fall social events with alcohol should not be utilized as recruitment events.

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3. No social event can include all you can drink. Alcohol events must be catered on a cash per drink basis or via the bracelet method, where the 21 and older guest purchases a bracelet with a limited number of drink tabs per bracelet.
4. No member shall permit, tolerate, encourage or participate in “drinking games” or “shots.”
5. No alcohol shall be served or consumed outdoors.
6. Adequate quantity and a variety of non-alcoholic beverages and unsalted food (i.e. soups, sandwiches and salads) must be readily available and centrally located to all members and guests in both alcoholic and non-alcoholic beverage areas.
7. Alcohol should be confined to a designated area. The chapter should have members and catering staff at each entrance to the designated area to confirm that guests are of legal-drinking age.

IV. EDUCATION

The Office of Fraternity and Sorority Affairs requires that every chapter have the president and social chair attend a risk management and social planning educational seminar offered each semester by the OFSA. No Greek-letter organization may register a social event unless these individuals have attended the seminar.

Chapters must have at least five sober monitors attend BYOB training each year. Members must attend BYOB training every year that they intend to serve as a sober monitor.

V. FRATERNITY AND SORORITY JUDICIAL SYSTEM

- A. Organizations accused of violating these guidelines will be referred to the Greek Judicial Board. See the Fraternity and Sorority Judicial Process for a complete outline of the judicial procedures.
- B. Violations (i.e. hosting an unregistered event, providing a common source of alcohol, stockpiling cans of beer, serving from a keg, or punch bowl, etc.) will be **sanctioned with eight (8) weeks of social probation** with no ability to petition to host events during that time. Exceptions may be made for events hosted for parents or alumni on special weekends, but in those cases, social probation will be extended. **For a second offense, chapters will be given 15 weeks of social probation.**

VI. LOCAL AND NYS LAWS AND UNIVERSITY POLICY

1. For each independent chapter's information, organizations should be aware of the local ordinances, NYS law, and University Policy.
 - a. New York State Law - Selling or giving alcohol to an individual less than 21 years of age (by a person other than parent or guardian) is a Class B misdemeanor, punishable by imprisonment for up to three months and/or a fine.
 - b. Sale of alcohol and food:
 1. If beer is to be sold, you must hire a licensed catering service to cater the function and provide the alcohol for the event. The Alcohol Beverage Control Board legally defines the selling of alcohol beverages as: the charging of an entry fee, donations, cover charges, the purchase of other products for admittance, or the coordinated purchase of alcohol by an organization.
 2. Only state licensed catering services can provide liquor for sale.
 3. Sale of food at a "one-time event" where no alcohol is served, held at your house, requires no permit. If food is to be served on campus, contact Dining Services.
 - c. Open Container Law

It is illegal to transport (walk, drive, or carry) alcoholic beverages in an open container or consume alcohol in or upon any public sidewalk, street, highway, parking lot or public park within the City of Ithaca or the Village of Cayuga Heights.
 - d. Noise Permit – Indoor or outdoor amplified music requires a noise permit from the City of Ithaca Mayor's office at 108 East Green St., 607-274-6501.
2. University Policy
 - a. It has been Cornell University policy that the University recognition of fraternities and sororities is based upon chapter's complying with local, state, University, and inter/national policies. Fraternities and sororities are bound to the conditions of recognition and are responsible for events hosted in their facility.

Per the Recognition Policy, Cornell University requires that chapters are in compliance with all applicable facility codes and all local and state codes and regulations regarding housing.

- b. **Chapters not in compliance with local, state and University codes will not be permitted to host social events in their facilities and may be subject to loss of Recognition as a chapter at Cornell University.**
- c. The University will take whatever action it deems appropriate, including revoking a chapter's status of recognition for violations of local, state, and University policy for inappropriate conduct occurring on or off chapter property.
- d. Medical Amnesty Protocol

It is imperative that someone call for medical assistance when an individual experiences severe intoxication or a serious injury after consuming alcohol. People may be reluctant to seek help in such alcohol-related emergencies because of potential judicial consequences for themselves, the person in need of assistance, or the organization hosting the event where the situation occurs. Since these emergencies are potentially life threatening, Cornell seeks to reduce barriers to seeking assistance. To this end, this Medical Amnesty Protocol (MAP) has been developed.

This protocol is part of Cornell's comprehensive approach to reducing the harmful consequences caused by the consumption of alcohol. The following offices have agreed to implement this protocol: Cornell University Police Department, Judicial Administrator's Office, Dean of Students Office, Office of Fraternity and Sorority Affairs, Campus Life/Community Development, and Gannett Health Center and University Health Services.

The MAP represents the University's commitment to increasing the likelihood that community members will call for medical assistance when faced with an alcohol-related emergency. The MAP also promotes education for individuals who receive emergency medical attention related to their own use of alcohol in order to reduce the likelihood of future occurrences. To achieve these aims, the MAP provides that discretion will be exercised, as permitted under Cornell's Campus Code of Conduct (Code), as follows:

Person in need of medical attention

If an individual who receives emergency medical attention related to his/her consumption of alcohol completes a required follow-up at Gannett, he/she will not be subject to judicial action should the following Code violations occur at

the time of the emergency:

- Underage possession of alcohol
- Disorderly conduct

The individual receiving amnesty will not be required to meet with the Judicial Administrator, will not be required to pay for Gannett's required follow-up service, and will receive a warning rather than a written reprimand. A person in need of medical attention is eligible for medical amnesty on more than one occasion.

Caller

An individual who calls for emergency assistance on behalf of a person experiencing an alcohol-related emergency will not be subject to judicial action for the following Code violations in relation to the incident:

- Underage possession of alcohol
- Provision of alcohol to an underage person
- Disorderly conduct

Organization

A representative of an organization hosting an event is expected to promptly call for medical assistance in an alcohol-related emergency. This act of responsibility will mitigate the judicial consequences against the organization resulting from Code violations that may have occurred at the time of the incident. Likewise, failure to call for medical assistance in an alcohol-related emergency will be considered an "aggravating circumstance" and may affect the judicial resolution against the organization if Code violations may have occurred.

Section 2
ADDITIONAL RESOURCES

CORNELL UNIVERSITY PANHELLENIC ASSOCIATION
ALCOHOL RESOLUTION

WHEREAS, The Cornell University Panhellenic Association encourages the spirit of cooperation and unity; and

WHEREAS, The Cornell University Panhellenic Association seeks to support the Alcohol-Free Resolution of the National Panhellenic Conference adopted at the 1998 Interim Meeting; and

WHEREAS, The Cornell University Panhellenic Association seeks to promote an alcohol-free living environment and alcohol-free activities;

Be it resolved, that beginning in the fall term of 2001, organizations within the Cornell University Panhellenic Association may co-sponsor events in men's fraternity facilities, only if these events are alcohol-free.

FACILITY CODE OF COMPLIANCE

In 1997, Cornell University adopted the *Recognition Policy for Fraternities and Sororities*, which requires chapters to assume full responsibility for the physical condition of the facility.

Recognition Policy states:

Criteria for Full Recognition:

Fraternities or sororities occupying facilities not owned by the University shall certify to the University that there exists a house corporation (which shall sign such certification) which has assumed full responsibility for the physical condition of the facility and compliance with all applicable local codes, regulations and standards for issuance of the Certificate of Compliance. In addition, an officer of the house corporation and the chapter president shall certify that an annual safety inspection has been performed by an organization or person satisfactory to the University and that all violations have been corrected or are in the process of being corrected. Local authority having jurisdiction: Ithaca Fire Department, Village of Cayuga Heights Fire Department, and Building Commissioner.

Per the Recognition Policy, Cornell University requires that chapters be in compliance with all local and state codes and regulations regarding housing. **Chapters not in compliance with all applicable facility codes will not be permitted to host social events in their facilities and will be subject to loss of recognition as a chapter at Cornell University.**

I. Certificate of Compliance

All chapters with facilities must have a current Certificate of Compliance. This is an inspection done by the Building Commissioner and is issued every two or three years in the City of Ithaca and annually in the Village of Cayuga Heights. **If your COC has expired, please contact one of the following:**

University-owned properties should contact Martin Kelly at 254-4819 or by e-mail at jmk24@cornell.edu to schedule an inspection.

Privately-owned and within the City of Ithaca, should contact the Ithaca Building Department, at 274-6508.

Privately-owned and in the Village of Cayuga Heights, should contact Mr. Brent Cross, Engineers Office at 257-5536.

II. Public Assembly Rating

All chapters with facilities must have an updated Public Assembly Rating in order to host any large public gathering in their facility. If sufficient floor space or exit capacity is not available to hold 49 or more people, the facility will not be rated for public assembly.

Therefore, if your facility does not have a Public Assembly Rating of 49 or more, the chapter may not host an event that will assemble more than 49 people for purposes such as ceremonial or social functions, or recreation, food or drink consumption.

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The Public Assembly Rating results after an annual fire-safety inspection. If your Public Assembly Rating is not current, please contact one of the following:

University-Owned properties should contact Martin Kelly at 254-4819 or by e-mail at jmk24@cornell.edu, to schedule an inspection.

Privately owned and within the City of Ithaca should contact the Fire Prevention Bureau of the Ithaca Fire Department at 272-1234.

Privately owned and in the Village of Cayuga Heights should contact Mr. Brent Cross, Engineers Office at 257-5536.

III. Use Permits for Public Assembly Properties (City of Ithaca only):

This permit will accompany the Public Assembly Rating for City of Ithaca properties with an assembly rating of 49 or more. It will be granted by the Ithaca Fire department only if:

- 1) *All code violations have been mitigate;*
- 2) *All inspection fees have been paid to the Ithaca Fire Department;*
- 3) *The facility has a current Certificate of Compliance with the Ithaca Building Department.*

If your Use Permit is not valid, please contact the Fire Prevention Bureau of the Ithaca Fire Department at 272-1234.

IV. Certificate of Liability Insurance

The Recognition Policy for Fraternities and Sororities requires each chapter to maintain comprehensive general liability insurance in the minimum amount of \$1,000,000. (one million dollars). Specifically, it states chapters must:

Maintain comprehensive general liability insurance in the minimum amount of \$1,000,000. (one million dollars) of primary liability coverage (each occurrence), with general aggregate coverage of at least \$2,000,000. (total). Such liability insurance shall include Cornell University, its officers, employees, and agents, as an additional named insured and shall be written with an insurance carrier acceptable to the University. A certificate of such insurance shall be forwarded to the University as evidence of such a coverage, and the University must receive notice of any change, cancellation, or renewal of the policy. The insurance shall be considered primary over any and all collectable insurance that the University may be available.

If you have specific questions regarding any of the above, please contact **Patty Case** in the Office of Fraternity and Sorority Affairs at **255-2310** or e-mail at **pac25@cornell.edu**.

Section 3
APPENDIX

CORNELL UNIVERSITY
SOCIAL POLICY AGREEMENT
FOR FRATERNITIES AND SORORITIES

Cornell University is committed to upholding self-governance as one of the tenets of the fraternity and sorority community. Through the development of the *Fraternity and Sorority Social Responsibility Guidelines*, the Cornell Greek community has made strides toward improving the standards of its member chapters. Adherence to chapter, state, inter/national fraternity/sorority, and University rules and regulations surrounding the use and distribution of alcohol is a mandatory component of recognition as an organization at Cornell University. Compliance with the *Fraternity and Sorority Social Responsibility Guidelines* will dictate how our organizations proactively address alcohol-related issues.

By way of this agreement, I agree to adhere strictly to the stipulations of the *Fraternity and Sorority Social Responsibility Guidelines* at Cornell University. I have read, understand and will comply with the stipulations addressed within these guidelines. I also understand that it is my responsibility to plan, organize, oversee and execute all events as outlined in the *Fraternity and Sorority Social Responsibility Guidelines*. Finally, I understand that violations of this policy can be grounds for loss of University recognition.

Please sign and print your name stating that your chapter has received and that you have read a copy of the *Fraternity and Sorority Social Responsibility Guidelines*.

Return this form to the Office of Fraternity and Sorority Affairs, 541 Willard Straight Hall, Ithaca, NY 14853

Chapter: _____ **Date:** _____

Chapter President: (Print Name) _____

Signature: _____

Social Chair: (Print Name) _____

Signature: _____